

Plainville School Readiness Council (PSRC) Minutes

Date: Tuesday, October 2, 2012

Duration: 4:00 p.m.-5:00 p.m.

Location: Toffolon School: Media Center

Attendees: Maureen Brummett, Donna Cavallaro, Carolyn Coughlin, Jackie Coyne, Danielle Flaherty, Lynn Logoyke, Betty Mayer, Jill O'Brien, Anne Walsh

- Betty- Fiscal Update
 - Operating Budget /Parent Fees overview
 - Requested Council's suggestions for surplus spending allocations
 - Funds to be used for specific purposes beyond the fulfilled needs from the operating budget
 - must remain within guidelines of the grant
- Suggestions
 - Anne-fund an additional staff person/ increase staff's hourly pay
 - Betty-possible substitute / floater
 - Donna-professional development
 - Jackie-provide more money to staff via longevity awards, stipend for good service to show staff is appreciated and acknowledged, as staff are more accountable now
 - Lynn-child centered experiences (field trip coupons) or pay staff to run monthly/ evening /weekend story time or science centered activities or fund visiting workshops
 - Danielle-family involvement activities
 - Carolyn-parenting materials and training, such as PFRN's Conscious Discipline Program (CDP) --a DVD series she is currently facilitating
 - Danielle-would like to open CDP to all families
 - Maureen-offer this in the PM to encourage greater attendance
 - Donna-include childcare and dinner / hold event in fall and spring, pay staff person to facilitate this
 - Lynn-offered to host at Toffolon to allow familiar venue to families currently in Program
 - Carolyn-provide books to each family
 - Anne-invite others to attend--beyond program participants
 - Betty --in favor of year-long monthly activities with strong themes
 - Jackie-suggested a book give away to all, including Program families that could not attend, and recommended purchasing from *Scholastic*
 - Donna and Jackie -ipads or ereaders to lend to Program families
 - Maureen-in favor of a spring collaborative event
 - Advised Betty to provide a wish list for Linda Van Wagenen's review and consent

- Maureen-current staff pay-scale inquiry
 - Betty- offered overview--based on standard scale, experience, and education
 - Maureen
 - Asked Betty to send her pay-scale information, will review with the Director of Business and Operations
- Maureen-Field Update Inquiry
 - Betty-Program is full with a waiting list
 - Jackie-initiated group discussion re: additional Program space
 - Lynn-OT room still in reserved status
 - Betty-shared her vision/wish for one large building in town to accommodate all in need
 - Carolyn- shared her vision/wish for a program that matches ESL children with “Typicals”
 - Anne-Linda Van Wagenen has delegated some Liaison responsibilities to Anne
 - Attended a SDE meeting with Betty
 - Meeting’s focus was surveying attendees on “what’s working / what’s not,” timing preferences for delivery of changes to come--such as future educational credentials / requirements for staff
 - Anne-Special Ed updates
 - Searching for more “Typicals”
 - Danielle-suggested possible leads, conditional upon transportation
 - Maureen-offered to assist with seeking bus solution/ discussion
 - Anne will collaborate with Donna on a future parent activity to boost attendance and broaden the audience
 - Donna-PFRC Update
 - Distributed the following flyers and offered overview of each
 - Tasters – Parent Leadership Training
 - Conscious Discipline
 - Act Don’t React
 - Jill-Adult Education Update
 - Distributed the Fall Program Guide
- Maureen-Next Meeting
 - Tuesday December 4
 - 4:00 p.m.
 - Toffolon Media Center

--Minutes respectfully submitted by Jill O’Brien