

Plainville School Readiness Council (PSRC) Minutes

Date: Thursday, May 15, 2014

Duration: 4:00 p.m. - 5:10 p.m.

Location: Toffolon School: Room 25

Attendees: Maureen Brummett, Donna Cavallaro, Carolyn Coughlin, Lynn Logoyke, Betty Mayer, Jill O'Brien, Linda Van Wagenen, Anne Walsh, Kimberly White

- Linda- Grant Requirements
 - Process update re: Governor's proposal to increase slots
 - Advertisement with 2 responses to the RFP
 - Application / rubric / criteria overview
 - 2 year grant award with annual re-application process
 - Current grant application: deadline approaching next week
 - Group discussion ensued
 - Motion to approve grant to support *Plainville Early Learning Center*
 - Status: approved (unanimous)
 - Group consensus: site visit (Anne, Donna, Linda and Maureen) to additional RFP applicant; further information required to confirm criteria compliance
 - Status: pending
 - Scholarship funds embedded in the grant
- Betty / Donna – Community Fun Day Update
 - PHS grounds site visit report
 - Irrigation system prohibits stakes in the ground (no stakes for tents, signs)
 - *Solutions from group*: use water-filled milk jugs as weights, tie canopies to fence
 - Marketing initiatives
 - Flyer distribution, quantity: 1,500
 - Street banner: Robert Holcomb Way
 - Local newspapers advertisements
 - Press release
 - Participants
 - 33 participant tables
 - Program finalized, additions possible with addendum
 - Child friendly activity at each table
- Maureen- Pre K Update
 - Official name: ***Plainville Community Preschool***
 - Press release
 - Applications processed through office of Anne Walsh

- June 6 screening remains open
- Community Foundation of Greater New Britain: grant projected to fund furniture, start-up supplies, etc.
- Curriculum preparation to occur this summer
- Transportation provided with small buses
- Donna- PFRN Update
 - SOARING Eagles pilot a success
 - Pilot analysis: schedule may be adjusted
 - Summer offering
 - Maureen planned a summer site visit
- Anne/ Liaison Report
 - No report (meeting scheduled post PSRC meeting)
- Betty – School Readiness Program Update
 - Fund usage discussion, group suggestions:
 - Computer purchase
 - Relocation, moving support
 - School: new PreK furniture, start up support
 - Establish *Community Day* account
 - Conscious Discipline support
 - Reserve: coverage for unforeseen grant expenses
 - virtual PSRC meeting to review Betty’s quotes, vote: date TBA
- Updates from the Field
 - Kimberly
 - Library will host summer reading programs
 - Technology themed activities
 - Donna: Kindles on loan to library for programming
 - Maureen
 - Adult Education and PFRN collaborative PIP grant presented to the BOE, status: approved
 - Commended PSRC members for a productive year, acknowledged improvements to the community at large

Next Meeting:

Wednesday, October 1, 2014
4pm-5pm / Toffolon, Room 25

--Minutes respectfully submitted by Jill O'Brien